NatWest

New Standing Order Instruction

To ..... Bank

Please set up the following Standing Order and debit my/our account accordingly

1. Account details

Account name ..... Account number | | | | | | | | |

Account holding branch ..... Sort code | | | | | | |

2. Payee details

Name of person or organisation you are paying | G | L | W | R | | | | | | |

Payment reference (if known) - this will appear on the bank statement of the person or organisation you wish to pay e.g. DONATION | | | | | | | | | | |

Sort code - the bank code of the person or organisation you are paying | 5 | 2 | 2 | 1 | 3 | 0 |

Account number - the account number of the person or organisation you wish to pay (Eight digits - if fewer place zeros at the front) | 2 | 4 | 0 | 9 | 3 | 3 | 4 | 3 |

3. About the payment

How often are the payments to be made

Weekly [X] Two weekly [X] Four weekly [X] Monthly [X]

Quarterly [X] Half yearly [X] Yearly [X]

Amount details

Date and amount of first payment | D | D | M | M | Y | Y | £ | £ | £ | £ | £ | p | p |

(please allow 3 working days for receipt)

Date and amount of ongoing payments | D | D | M | M | Y | Y | £ | £ | £ | £ | £ | p | p |

(if different from the first payment)

Choose one of the following two options

1. Date and amount of final payment | D | D | M | M | Y | Y | £ | £ | £ | £ | £ | p | p |
2. Until further notice [X]

4. Confirmation

Customer signature(s)

Date .....